

10 December 2021

Submission of the Conduct-Related Data Return for Insurance Undertakings

The purpose of this Circular is to inform the industry about the next deadlines for the submission of the Conduct-Related Data Return ('Return') for Insurance Undertakings.

Going forward, Insurance Undertakings are required to submit the Return covering the full year by 42 days after the year end, in line with R.4.1.26 of the Conduct of Business Rulebook.

The Return has been revised in view of the submission covering the calendar year 2021 and it includes Surveys on:

- Financial Innovation
- Complaints
- Office of the Arbiter for Financial Services
- Insurance Policies Sales Data
- Passporting
- COVID-19

Insurance undertakings are urged to refer to the Guidelines document available on the MFSA website when compiling the Return for any clarifications they may need in respect of the information to be included in the applicable Survey. Insurance Undertakings are also urged to refer to the latest version of the Return available on the MFSA website. The documents are accessible via [this link](#) (Insurance Undertakings – Conduct-Related Data Reporting Requirements).

The submission of the Return shall be made through the LH Portal through the "Conduct Related Data Insurance" project. A step-by-step procedure for the submission of the Return is included in the Guidelines document. Kindly note that the information on the Cover Sheet of the Return is to be confirmed by either a Director or the Compliance Officer of the Company. The Return can be uploaded by those individuals having access to the "Conduct Related Data Insurance" project on the LH Portal.

May we remind you that Insurance undertakings are required to submit the Return covering the calendar year 2021 by **11 February 2022**.

Contacts

In case of any queries, please do not hesitate to contact us on financialpromotion@mfsa.mt.