

**PART C**

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**APPENDICES TO RULES FOR  
OCCUPATIONAL RETIREMENT SCHEMES**

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## APPENDIX 7

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(SLC 2.5.1 and 6.4.1(c) of Part B of the Pension Rules for Occupational Retirement Schemes)

### Schedule of Payments

Name of Retirement Scheme: \_\_\_\_\_

#### Introduction

This Schedule has been prepared in accordance with article 18 of the Retirement Pensions Act, 2011. It comes into effect on \_\_\_\_\_ and covers the period to *[last date in contribution rate table, which may be up to 10 years or the average working life of contributing individuals if less]*. The Retirement Scheme Administrator is responsible for preparing a revised Schedule no later than *[Insert date]*.

#### Contributors

*[Please delete as appropriate]*

- This Schedule covers contributions to the Scheme from the following Contributors:  
*[Please insert list of Contributors]*
- This Schedule covers contributions to the Scheme from all Contributors who participate in the Scheme from time to time.

#### Contribution rates – Employers

The Employers will contribute to the Scheme at the following rates:

<i>Type</i>	<i>Period</i>	<i>Amount</i>
Normal	The <i>[insert period – up to 10 years]</i> year period commencing from the date of certification of this Schedule by the actuary.	_____ % of pensionable salary.
Expenses	The <i>[insert period – up to 10 years]</i> year period commencing with the date of certification of this Schedule by the actuary.	_____ % of pensionable salary. <i>or</i> The Contributors will pay additional amounts to cover the costs of meeting Scheme expenses.
Additional	<i>[relevant period(s)]</i>	_____ % / Amount: _____ each month

The Contributors will ensure that the Retirement Scheme Administrator receives these contributions within \_\_\_\_\_ [*insert no. of days*] of the end of the calendar month to which the contributions relate.

**Contributions – by Individuals**

Contributing Individuals who are Members of the Scheme will contribute to the Scheme as follows:

Period	Amount
The [ <i>insert period – up to 10 years</i> ] year period commencing with the date of certification of this Schedule by the actuary.	_____ % of pensionable salary.

The Member contribution rates given above do not include Members’ additional voluntary contributions.

Employees will ensure the Retirement Scheme Administrator receives the payments within \_\_\_\_\_ of the end of the calendar month in which they were deducted from individuals’ salaries or otherwise received from individuals.

***Signed on behalf of the Employers:***

**Signature:**

**Name:** \_\_\_\_\_

**Capacity:** \_\_\_\_\_

**Date:** \_\_\_\_\_

***Signed on behalf of the Retirement Scheme Administrator:***

**Signature:**

**Name:** \_\_\_\_\_

**Capacity:** \_\_\_\_\_

**Date:** \_\_\_\_\_